



P. O. BOX 1431
ALIQUIPPA, PA 15001

ALIQUIPPA BUCKTAILS RENTAL AGREEMENT

General: Club rental is \$200.00 per calendar day and requires a refundable \$150.00 deposit, as well as proof of liability insurance with renter being a named insured. Club rental includes use of the kitchen (including the stoves, sink, and one refrigerator), the open area of the club, its porches, tables and chairs. A rental fee discount of \$100 will be given and the deposit waived for club members. Members must still provide proof of liability insurance. Members may not rent the club facilities on behalf of non-members. The deposit must be paid when the rental date is chosen to guarantee reservations. Deposit will be returned within 30 days after rental upon satisfactory inspection of the club. The rental fee is to be paid in full prior to occupying the club. Deposit and rental fee are to be paid by check or money order only, made payable to Aliquippa Bucktails. A \$40 fee will be charged for a returned check and may result in the cancellation of your rental. Rental is for the top floor of the clubhouse, porches and parking only (outdoor ranges may be in use by club membership during the rental). Use of all other facilities is negotiable by the approval of the Aliquippa Bucktail Board. Maximum building occupancy is 100 persons. Set up prior to the rental may be permitted if there is no interference with other rentals or club activities. Please mention any accommodations required when making your reservation. Aliquippa Bucktails reserves the right to refuse any accommodations and will notify the renter prior to the cancellation period of the rental. Renter, its guests, and contractors are expected to have vacated Aliquippa Bucktails property by the end time noted on the signed portion of this agreement. No rentals may exceed 11 PM local time on the day of the rental. Please take this into consideration when providing an end time. Remaining on the property beyond the stated end time may result in the forfeiture of renter's deposit. In order to protect the club's assets, audio and video recording is active throughout the club's property.

Alcohol: All alcohol and containers must be removed from the property by the end of the rental period. Failure to remove alcohol from the premises by the end of the rental period may result in the forfeiture of renter's deposit. No alcohol shall be furnished to minors by renter or guests. This will result in the forfeiture of renter's deposit, and renter will be reported to law enforcement. All activities conducted by renter and/or its guests while on Aliquippa Bucktails property deemed illegal by Federal, State, and/or Local law(s) will be reported to law enforcement and result in the forfeiture of renter's deposit.

Cancellation: Cancellations require renter to notify the club's rental contact. If the reservation is canceled less than 14 calendar days prior to the rental date by renter, \$75.00 of renter's deposit will be forfeited.

Access: In order to gain access to the club's facilities for the duration of the rental, renter will be given a guest pass. This pass is to remain solely in the possession of the named renter on this agreement and the insurance policy. Absolutely no exceptions. If the guest pass is misplaced or lost, renter is to immediately call the club's rental contact so that the club's property can be secured, and the renter will be assessed a \$25 replacement fee. It is the renter's responsibility to

meet with the club's rental contact to receive the guest pass, as well as walkthrough the club's features and address any accommodation requests.

Cleanup: The building and grounds MUST be cleaned and restored to the condition prior to the rental. This includes, but is not limited to floor cleaning, tables and chairs put away, trash removed to the dumpster, kitchen and countertops cleaned, decorations removed, etc. Cleaning implements are provided in the hallway near the restrooms. No smoking is permitted inside the clubhouse. If the club is not left clean as described, a cleaning fee may be charged up to and including the entirety of the deposit, as determined by the Aliquippa Bucktails board on a case-by-case basis. Any damages, losses, or other fees associated with returning the club facilities to its previous state beyond the value of renter's deposit will be submitted via claim to the renter's liability insurance underwriter.

Decorations: Absolutely nothing is to be attached to the **walls, ceiling, ceiling fans, taxidermy** or any other items in the clubhouse. Small hooks are provided around the exterior walls. Streamers, Christmas lights, small decorations, etc. may be hung from these hooks. Anything taped to or hung from the walls, ceiling, ceiling fans, taxidermy, etc. will result in forfeiture of your deposit. Any damages, losses, or other fees associated with returning the club facilities to its previous state beyond the value of renter's deposit will be submitted via claim to the renter's liability insurance underwriter.

Third-Party Contractors: Should the renter elect to hire the services of another party for the purpose(s) of decorating, catering, providing entertainment, etc., the renting party is responsible for coordinating access to the facilities for setup/breakdown, as well as any damages caused by said contractor(s) and items left on the club's property. At no point is the guest pass to be given to the contractor(s). Renter must disclose the name and service(s) provided by all third-party contractors no later than 24 hours prior to rental and is expected to supervise all contractors throughout the duration of their services. The Aliquippa Bucktails reserves the right to refuse rental based on contractor(s) retained by renter.

Indemnification Clause: Because the Aliquippa Bucktail League can exercise no control of the individual or collective actions of renter or its guests, we cannot assume any liability for accident, illness, or damage resulting from the use or sojourn on these facilities. I, in renting these facilities, agree to hold the Aliquippa Bucktail League, Inc., and its officers and members harmless and non-responsible for any injury, illness, or damage to any person or possessions resulting from venturing premises, or using their facilities, including the use or dispensation of any alcoholic beverage or liability therefrom. I understand and agree to the above requirements for rental of Aliquippa Bucktails.

-----PLEASE COMPLETE AND RETURN BOTTOM PORTION-----



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ALIQUIPPA BUCKTAILS RENTAL AGREEMENT – CON'T

FULL NAME (print): _____

ARE YOU A CURRENT BUCKTAIL MEMBER YES / NO CARD NUMBER (if YES)? _____

ADDRESS: _____

PHONE NUMBER W/ AREA CODE: _____

DATE OF RENTAL: _____ TIME OF RENTAL - FROM _____ TO _____

RENTED FOR/PURPOSE:

THIRD PARTY CONTRACTOR(S):

NAME: _____ SERVICE(S): _____

NAME: _____ SERVICE(S): _____

NAME: _____ SERVICE(S): _____

DEPOSIT MADE ON (date): _____ FOR (\$ amount): _____

DEPOSIT RECEIVED BY: _____

RENTER SIGNATURE: _____ DATE: _____

ALQUIPPA BUCKTAILS RENTAL CHECKLIST

Please complete and initial/sign this checklist following your rental and place in the clubhouse with the guest pass.

INITIAL:

- _____ Floors have been swept; any spills have been mopped up.
- _____ Kitchen, including countertops, has been wiped down and cleaned. All food and beverages have been removed from the left refrigerator. Refrigerator door is completely closed. Cooktop, oven, and vent have been turned off (if used).
- _____ Bathrooms have been cleaned and had trash removed.
- _____ All water faucets have been turned off.
- _____ All trash has been removed from the facility and has been placed in the commercial dumpster next to the shed. Please close the lid to the dumpster after disposing of trash.
- _____ All decorations and personal items have been removed from the clubhouse.
- _____ Thermostat has been reverted to prior settings (if adjusted).
- _____ All guests have left the club property.
- _____ All lights inside the facility and on the back porch have been turned off. (Exterior lights at each door are motion/light sensitive and cannot be turned off by switch.)
- _____ Entry gate has been closed using the guest pass. You will need to drive outside of the gate prior to using the guest pass on the reader to shut the gate, then you will need to walk back to the clubhouse to lock the doors and return guest pass. All vehicles must be outside the gate prior to closing the gate/returning guest pass.
- _____ All doors to the clubhouse have been locked with the guest pass. Please check each door on your way out to ensure that they have been locked successfully.
- _____ Guest pass and this checklist have been returned to the clubhouse.

I, (print name) _____, hereby certify with my signature below that I have completed all the above steps in returning the club property to its condition prior to my rental and understand that my rental deposit will be returned within a 30-day period following my rental, barring any damages and/or conditions outlined in the signed rental agreement.

Signature

Date

ALQUIPPA BUCKTAILS RENTAL GENERAL INFO

In the event of a life-threatening emergency, **please call 911**. After calling 911, **IMMEDIATELY** contact the club contact at _____.

Fire extinguishers are located strategically throughout the facility. Remember the PASS method for fire extinguishers. **PULL** the pin on the handle, **AIM** the extinguisher hose at the base of the fire, **SQUEEZE** the handle to release the contents, **SWEEP** the hose left to right across the bottom of the fire. PULL – AIM – SQUEEZE – SWEEP. **Do NOT use water on a grease fire.**

If you experience any issues with the facilities (bathrooms, water isn't working, lights won't turn on, etc.) please call the club contact above.

Handicap accessible parking/entry is available in the rear of the clubhouse at the back porch.

Please do **NOT** touch the entry gate. It will make a tone when it is opening and closing. Be patient. Allow the gate to fully open prior to driving through the gate. Once you have opened the gate prior to your rental, it will remain open for your guests to come and go. At the conclusion of your rental, you will need to drive your vehicle outside the gate and use the guest pass to shut the gate by holding it against the reader. Please ensure that the gate has fully closed prior to walking the guest pass to the clubhouse. Once the gate has closed, you will not be able to reopen the gate. Make sure that ALL guest vehicles are off the property prior to closing the gate. If the gate malfunctions, call the club contact. **Any damages caused to the gate by the renter, or its guests will be assessed to the renter. Repairs will exceed the rental deposit amount.**

The door to the left of the television in the clubhouse is to **ONLY** be used in the event of an emergency. It is not controlled by the guest pass.

To unlock and lock the two entry doors to the clubhouse, hold the guest pass against the reader. The reader will tone and turn green indicating a successful scan. Please physically check the doors to ensure they are locked after leaving.

Aliquippa Bucktails thanks you for your interest in renting our facilities and hopes that your event is a pleasurable and successful one! We welcome all feedback and questions pertaining to our organization and how we can better serve you.